

September 2019

Dear Parent/Guardian

DESIGN & TECHNOLOGY DEPARTMENT Charges for Practical Projects

As part of your child's education at Westfield Academy, they are studying Design & Technology. Following National Curriculum guidelines, this will involve design and practical work, producing finished items which will be suitable for them to keep and take home.

Traditionally, we have asked for a contribution towards the cost of materials (costs are kept to a minimum). This policy has enabled us to maintain variety and interest in the subject, especially exploiting the new CAD/CAM facilities available at Westfield. Wherever possible, students are given the element of choice to allow for individual needs and tastes.

The total cost of materials for all Design & Technology projects for this academic year will be £3.00 and the projects are outlined below:

Year 7	Year 8	Year 9
Model Plane + CAD CAM Project	Note Holder + CAD CAM Project	Night Light + CAD CAM Project
TOTAL COST £3.00	TOTAL COST £3.00	TOTAL COST £3.00

We do not expect families in receipt of family credit or income support to make such provision and parents in receipt of those benefits or, who feel they would otherwise be subject to financial hardship, are encouraged to contact us. Any information received will, of course, be treated in strict confidence.

Please make payments by cash or cheque to the Finance Office, in a marked envelope, or contact them to arrange for online payment.

Yours faithfully



Mr S Gilham
Head of Design Technology



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