



January 2020

Dear Parent/Carers

YEAR 9 OPTIONS EVENING

As a consequence of the national closure of schools we will be unable to hold our Year 9 Options Evening on site this year. We are as yet not able to give parents a date for the return of students to school, but following an announcement this week it is unlikely to be before 8 March. This means that our students would be making their options choices without having had conversations with staff. We have therefore decided to make a change to our published school calendar and replace the calendared Parents' Evening with an additional **Key Stage 4 Options Information Evening** so that parents/carers and students can have face to face conversations with staff before making their options choices.

- **Monday 1 March - Year 9 Key Stage 4 Options Information Evening (4.00 - 7.00pm)**
- **Monday 15 March - Year 9 Key Stage 4 Options Information Evening (4.00 - 7.00pm)**

I would encourage all parents to make appointments with subjects where your child is considering it as an option for Key Stage 4. On these evenings **10 minute appointments** will be available with members of subject teams. Please note that you may not be able to book with your child's teacher and you should only book with one member of a subject team.

A further letter will come out with information about how to book appointments.

We fully appreciate that making the right decision is important and that you may have questions about either the process or which subjects to choose. In order to support you we have created a new email address:

OE2020-Curriculum@westfieldacademy.co.uk

This email is monitored by myself and a member of the school administration team. We would hope to respond to all queries within 24hrs.

We are currently finalising an online options booklet that parents and students will be able to use to support them in making informed decisions about which courses to choose. In our online booklet you will find details of all our courses, with subject leaders also giving a short video overview of their subject at Key Stage 4.



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Telephone: 01935 423747 Fax: 01935 411340 Email: office@westfieldacademy.co.uk

As an expanding school we have been able to offer new subjects over the last 3 years to give students a wider range of options. We are planning to be able to offer 3 new subjects this year:

- Business Studies
- Photography
- Travel and Tourism

In the week beginning 22 February I will hold a number of assemblies with Year 9 to go through the process and talk about some of the subjects we offer at Key Stage 4.

The deadline for completing the online options application is **Thursday 1 April**.

Please note that these evenings are not traditional Parents' Evenings. We are hoping to be able to put on an additional Parent's Evening event later in the year when you will be able to discuss your child's general progress with their subject teachers.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mr. Reid', with a stylized flourish at the end.

Mr. M. Reid
Deputy Headteacher