

21 August 2020

Dear Parents/Carers

We are looking forward to welcoming all our students back to school in September.

With the changes needed to reduce transmission of Covid 19 within school, students will need to ensure they are fully prepared for working every day. Developing their independence is a useful skill for their working lives beyond school.

We are extremely fortunate that all students have chromebooks that will enable staff to interact directly with students, continuously able to observe their work whilst maintaining our distance in the classroom.

It is essential that all students bring a **fully charged chrome-book** to school each day. We cannot guarantee that a temporary loan device will be available, as these will be prioritised to replace damaged devices that are in for repair and also will be unavailable whilst they are quarantined or sanitised. In addition, all students should bring a **pair of headphones** to school each day. The headphones normally supplied with mobile phones, for example, would be suitable.

It will not be possible for staff to regularly lend students equipment as we have done in the past, as this will risk cross-contamination. We are therefore reminding all students to bring basic equipment to school each day.

### Essential (needed every day)

- Pens, pencils, pencil sharpener and eraser
- 30 cm ruler and a protractor
- Calculator. Please use this link for guidance on the advised [make and model](#)

### Optional

- coloured felt tip pens/pencils
- highlighter pens
- scissors (blunt ends)
- glue stick

Some practical subjects such as Food and Resistant Materials have specific requirements and they will update you separately.



Stiby Road, Yeovil, Somerset, BA21 3EP

Telephone: 01935 423747 Fax: 01935 411340 Email: [office@westfieldacademy.co.uk](mailto:office@westfieldacademy.co.uk)

**PE lessons**

A reminder that students should wear their PE kit to school on days when they have PE. They can wear plain blue or black tracksuit trousers on these days over their PE kit. They can wear their school rugby top whatever the sport on that day.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mr Reid', with a stylized flourish at the end.

**Mr M Reid**  
**Deputy Headteacher**