

21 March 2020

Dear Parent / Guardian,

We now have a large number of students in self-isolation having Free School Meals delivered

We need more information to plan so that all students receive the food they need.

You will, I am sure, understand this is new to us and with more demand as families become ill it is taking longer to make our deliveries.

Tesco Food vouchers should be sent to you shortly via email which you can use in store or online from Tuesday.

If you are not self isolating and are able to leave the house, free school meals will be available to collect from the school on Monday 23 March between 12:45 - 1:10pm. The vouchers for the rest of the week should be sent to you at some point tomorrow.

We need to know which Meal / Voucher / Delivery option you need, this is especially important for our Year 10 students, as we are unaware if they were self-isolating last week as they were out of school attending their work experience placement.

Please could you follow this [link](#) and confirm whether:

- 1 a You are self isolating, cannot leave the house for food and would like a delivery.
- b The date when you will cease to self isolate.

2 - You do not require the delivery service as you can use the emailed voucher to buy the meal

3 - You do not want us to send you the vouchers or deliver a meal.

Due to the school closure we will not know if you are self isolating unless you inform us.

We know that is an extremely worrying time for you all and we are all working together to make this easier for you. Please think about your situation carefully, if you are able to use the vouchers yourself (or your situation changes and you no longer require our help), please ensure you let us know so we can help the people most affected.

Thank you for your support.

Yours faithfully



Miss E Bishop
Student Intervention Administrator



Stiby Road, Yeovil, Somerset, BA21 3EP

Telephone: 01935 423747 Fax: 01935 411340 Email: office@westfieldacademy.co.uk