

25 November 2019

Dear Parent / Guardian

I am writing to inform you of some of our recent developments in response to our rapidly growing school community. We were heavily oversubscribed last year and early indications are that this will occur again in the current round of year 6 applications.

We have been planning for this increase in student numbers and have put in place measures such as our new catering pod in the lower school and biometric payments, both of which have meant we serve all our students at lunchtime within 15 minutes on most occasions.

Please, can I express my thanks to all those parents and students who have taken steps to take advantage of these facilities.

Our next step is to update the internal timings of the school day.

We **are not** changing the start or finish times of 8.25am and 3.10pm respectively.

We still ask, as now, that all students are on site at their classroom by 8.25am where they will be greeted by their teacher. All students should be in their classroom and ready to learn at 8.30am.

We are lengthening the breaktime from 20 minutes to 30 minutes including a moving time to get to their period 3 lesson. This will enable students to purchase food, use the toilets and have time to be physically active before period 3.

This gain of 10 minutes has come from removing the 5 minutes extra on period 1 which was originally for briefing to be delivered by the teacher. Student Briefing is now available electronically to students from 4:00pm the day before. We have also shortened period 5 by five minutes.

We feel this strategy will help accommodate the increase in students numbers we have already experienced and future proof against further rises. It also offers an extra opportunity for students to be physically active which is recognised to have significant benefits to health and learning.

Please find the new timings of the day on the next page.

These changes will take place from Monday 2 December 2019.

Yours faithfully



**Mr S Dallimore**  
Headteacher



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<b>Arrival at classroom</b>	<b>8:25</b>	-	<b>8:30</b>
<b>Period 1</b>	<b>8:30</b>	-	<b>9:30</b>
<b>Movement</b> - students must be in period 2 classroom by <b>9:35</b>	9:30	-	9:35
<b>Period 2</b>	<b>9:35</b>	-	<b>10:35</b>
<b>Break</b> - students must be in period 3 classroom by <b>11:05</b>	10:35	-	11:00
<b>Period 3</b>	<b>11:05</b>	-	<b>12:05</b>
<b>Movement</b> - students must be in period 4 classroom by <b>12:10</b>	12:05	-	12:10
<b>Period 4</b>	<b>12:10</b>	-	<b>1:10</b>
<b>Lunch</b> - students must be by the hall or in their tutor base by <b>1:50</b>	1:10	-	1:45
<b>Tutor Time</b>	<b>1:50</b>	-	<b>2:10</b>
<b>Movement</b> - students must be in period 5 classroom by <b>2:15</b>	2:10	-	2:15
<b>Period 5</b>	<b>2:15</b>	-	<b>3:10</b>

All students are expected to arrive at 8:25 at their Period 1 classroom and be ready to learn at 8:30am