



15 July 2020

Dear Parent / Guardian

Within schools the impact of the pandemic has fallen hardest on year groups in transition, and this is especially true of year 6, who have not been able to experience our normal welcome process. To address this, we will host a parent tutor day on Monday 7 September when you, and your child, can meet with the new tutor and talk to them about your child. Year 7 students will have an exclusive day on site for transition on Tuesday 8 September, where they can get to know their new classmates and meet some of their teachers.

This Monday, we are recruiting the new Head of Year 7 and shortly after that the new deputy head for the year group. We are about to start the summer holiday, but in this unprecedented period we will maintain communication with you during the break. I will update you about these personnel appointments and starting arrangements in detail nearer the time. We will be sharing your child's tutor group with you and detailing how to book an appointment with their tutor on Monday 7 September, before the end of this week.

September will however be a new start for all of the students and staff, as we will be operating in a different way for all of us.

School leaders have been asked to make informed judgments about how to balance delivering a broad and balanced curriculum, with the measures needed to manage risk.

The guidance states that "The risk to children themselves of becoming severely ill from coronavirus (COVID-19) is very low and there are negative health impacts of being out of school." Given the low risk to children, we are looking forward to seeing all of our students in the Autumn.

Westfield Academy will be opening each day to all students and offering a full curriculum, whilst prioritising safety. We have developed systems that will also reduce the risk of transmission of Covid-19 to our local community and minimise the risk to health and life and disruption that this could cause. The changes to the way the school works are significant and inevitably school will feel different to students, therefore they will need to be prepared for that.

I have prepared a [presentation](#) that can provide enough information to enable you to plan for September and prepare students for the changes they will encounter. We have planned in extensive detail, I will not however include all of this information at this time, as the guidance may change over the summer period and require alterations to these arrangements.



Stiby Road, Yeovil, Somerset, BA21 3EP

Telephone: 01935 423747 Fax: 01935 411340 Email: office@westfieldacademy.co.uk

The presentation includes essentials such as timings and uniform, we have tried to minimise the impact on parents and students. We know you will have queries and that we are about to break up for the summer holiday. We have created two new email addresses (linked in the presentation), to enable you to ask questions during this period. We will also create a FAQ page.

I would ask that you read the presentation in detail and also the FAQ, before asking a question. Guidance changes frequently and so detailed answers may not be feasible until late August. Please be aware that we have reduced capacity in the summer period and there may therefore be a delay in responding to queries.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Dallimore', written in a cursive style.

Mr S Dallimore
Headteacher