

Approval Date – September 2018

Review Date – September 2021

It is the policy of the governors that Westfield Academy supports effective learning and teaching by promoting home learning, enabling students to develop the skills they need to become effective, independent, life long learners. The completion of home learning tasks is important in developing good study habits, organisational and time management skills. It is also seen as an important link between home and school.

Rationale

- High quality home learning tasks reinforce, extend and enhance the work that has taken place in the classroom and form part of well thought out schemes of learning.
- Home learning tasks may consist of a wide range of formats, e.g. independent learning, consolidation of work in class, practice, completion of assignments, research, reading, interviews, drawing, using ICT digital recording.
- Extended home learning projects should encourage students to take responsibility and develop the skills, confidence and motivation to be able to study effectively on their own.
- Tasks will provide a degree of challenge for students of all abilities; differentiated resources or tasks will be needed to support different groups of students.
- Support will be provided for students in the form of Homework Club and 'clinics' for extended homelearning.
- The intrinsic value of homelearning activities is more important than the amount of time devoted to them and it is recognised that some flexibility will be required to allow students to take part in valuable extra-curricular activities. Students are expected to take personal responsibility for organising their time within reason.

Roles and Responsibilities

The Governing Body will:

- Seek the advice of the SLT on this policy, keep it up to date and make it available to parents.
- Monitor the effectiveness of this policy through the Learning & Teaching Sub-Committee.

The Headteacher, SLT and Deputy Headteacher will:

- Make arrangements to monitor the full implementation of this policy through review of Google Classroom homework summaries and Department review meetings.
- Ensure the policy is understood by staff, students and parents and that it is applied consistently across the school.
- Monitor the setting of home learning tasks on Google Classroom.
- Put in place parent homework email summaries, project timetables and arrangements.

Heads of Subject/Faculty will:

- Ensure the principles of this policy are in place and used by all members of their teams.
- Ensure high quality home learning tasks, which reinforce, extend and enhance the work that has taken place in the classroom or prepare for the forthcoming lessons, and form part of well thought out schemes of learning.
- Monitor the setting of home learning tasks through department quality assurance.

Teachers and/or Cover Supervisors will:

- Ensure that home learning tasks and extended projects are set in line with school policy.

- Ensure enough time is allocated to complete the task set in combination with other homeworks (ideally at least 1 week)
- Ensure that tasks are recorded on Google Classroom.
- Mark and/or feedback on completed tasks within 3 weeks.
- Monitor completion of home learning tasks and take appropriate action for non-completion of tasks.

Tutors will:

- Check and sign planners on a weekly basis, discuss any issues arising with students and contact Head of Year /parents regarding any concerns.

Students will:

- Record home learning tasks in planners.
- Take responsibility for organising their time in order to complete tasks to the best of their ability and to meet deadlines.

Related Documents

- Homework arrangements on website.
- Learning and Teaching policy.

Monitoring

- Regular Google Classroom and Classcharts inspections.
- Feedback from parents via newsletter reply slips, parents' consultation evenings or comments recorded in planners.
- Use of student/parents surveys.
- Use of Classcharts to monitor student completion.

Responsible

- Deputy Headteacher

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Homework Arrangements

As a guide, the following gives an idea of how much time ought to be spent on home learning tasks:

Years 7 and 8 and 9

- 30 minutes per subject per week

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Years 10 and 11

- Core subjects and options – minimum of 1 hour per subject per week.
- Careers and SE/Citizenship as necessary.