



25 June 2020

Dear Parent/Carer

Year 6 Transition Information

Please find enclosed transition booklets for both your child and yourself. They contain useful information and advice which will help support a smooth transition to Westfield Academy in Year 7.

These booklets are usually given out on our Year 6 Transition Day so there are fact finding sections for students to complete. I have left these in for students to complete after their transition day in early September.

Following the successful introduction of a parent tutor day last year, we will again begin the year with an opportunity for parents and students to meet individually with their tutor which is especially important for our new Year 7 students. This will take place on 7 September 2020.

The following day, 8 September, we will hold a transition day for our new Year 7 students designed to smooth their transition into secondary schooling. They will meet some of the teachers and support staff they will be working with but also experience what a Westfield school day is like. Year 7 students will be the only year group on the school site that day.

School will resume with all year groups from Wednesday 9 September. We will provide further details of these events in due course.

The calendar for the next academic year is available on our website www.westfieldacademy.co.uk.

Our website is a useful tool in keeping up to date with current information. It has a comprehensive safeguarding page with helpful links and advice for parents /carers and young people covering a host of topics.

We are hoping that all students will be in school from the start of September but this will be dependent on the guidance in place at the time.

I look forward to meeting you all in September.

Yours faithfully

Mrs Julie Coles
**Designated Safeguarding Lead
Responsibility for Transition**



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