

19 July 2021

Dear Parent / Guardian

We are looking forward to celebrating the GCSE results with all our Year 11 students this summer on **Thursday 12 August**. This is an important milestone for our students and while most Covid related restrictions are likely to have been removed by this date it is still prudent to take precautions and limit the number of students on site at one time to avoid possible isolations for staff or students collecting results. We will therefore be inviting students onto the school site in tutor groups to collect results. The plan is as follows:

Tutor Group	Start	Finish
11D1	8.30	9.00
11E1	9.15	9.45
11E2	10.00	10.30
11F1	10.45	11.15
11G1	11.30	12.00
11G2	12.15	12.45

All students must enter via the Upper School gates and walk into school using the Student Entrance by Mr Mounsey's office. Results will be available to collect from staff under the Science Canopy. Students will then leave the main building through Reception. Parents will not be allowed into the main school building.

### Can somebody else collect results?

It is important that if a student wants another person to collect their results we have authorisation from the student. Please use this [Google Form](#) to give the name of the person collecting results.

This form **must be completed by the student** using their school email address. We will require photographic ID of the named person on the day in order to release results. We regret that we may not be able to release any results to individuals, other than the student, on this day unless we have prior notice.

All uncollected results will be posted home on **Thursday 12 August**.



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## Next Steps

We fully appreciate that students may want to discuss their results and possible next steps with staff. We will ensure that the students have the necessary contact details for Further Education providers on this day, as students should be contacting them initially if they are concerned that they have not met the entry requirements for their course.

It is important that students are able to speak to a member of staff if they have concerns regarding their options moving forward. Staff will be available on this day to support students but should keep in mind that these conversations may need to be followed up later, and potentially remotely.

I have previously written to you about the appeals process. If any student is considering an appeal they must contact the school. No appeals will be accepted by the exam boards. Please email [exams@westfieldacademy.co.uk](mailto:exams@westfieldacademy.co.uk) to contact the school. This will be monitored by myself and Ms Taylor (Exams Officer), we will endeavour to respond within 24hrs.

## Exams in November

OFQUAL have announced that there will be exams available in all subjects. These exams will be in the same format as the exams students originally planned to sit in May/June. There will be no changes to the number of question papers or material tested. No coursework will be included in any exams. These exams are planned to take place between **Monday 1 November and Friday 3 December**.

I would strongly advise students to think carefully about taking any exams in November in subjects other than English or Mathematics, where they achieved below a Grade 4. Students will already have started courses at college and this will provide an additional burden at a time when they may well have not completed any formal learning in GCSE subjects since March. GCSE Maths and English are key qualifications that are needed for most careers and further academic study. Students who receive a Grade 3 or below in either English or Mathematics will still be required to work towards a Grade 4 and retake these exams. Currently it has been proposed that exams in these subjects will be held in colleges.

Our ability to support students with exams in November may be very limited due to the operational requirements in place from September. We will engage in a conversation with student's about this when more clarity exists about student numbers taking exams and we know more about the requirements of running the school in its new mode. The deadline for exam entries is **Friday 16 September**. There will be no late entries available for this exam series.

Yours faithfully



**Mr M Reid**  
**Deputy Headteacher**